

## Our commitment to quality

This commitment is the result of collaborative thinking based on 15 years of professional experience. It ties the team together, calls on our employees to aim for excellence and defines the quality of the work we wish to provide to our clients on a daily basis.

These are our values:

- 1. Efficiency. We are, first and foremost, communication professionals. We bring our clients and staff towards better accuracy, more productivity and increased profitability. A project manager is assigned to each client and serves as a contact point for any questions. They ensure that the work progresses according to the agreed schedule.
- 2. Improvement. Everyone is committed to continuous professional development, re-examining themselves, being open to criticism and gaining new skills to improve our services. Consultants, editors, translators and proofreaders are all up to date with latest market trends and ready to make use of them according to your goals.
- **3. Confidentiality.** Our services are provided in complete confidentiality, in compliance with European legislation on the handling of the personal data for both our clients and staff. We are also committed to never disclosing any information on your activities, the contents of your documents or your communication plan, from the offer stage until after the end of the contract.
- **4. Transparency.** Our assignments are examined, carried out and coordinated by project managers. For every client or assignment, we create a dedicated team which familiarises itself with your terminology, style, objectives and requirements. We are committed to clear communication with our clients and to doing everything necessary for constructive collaboration.
- **5. Accessibility.** CompanyWriters is headquartered in Visé, at the heart of the Euregio. We provide services to clients in Belgium, Europe, Asia and America. Our staff always work in or into their native language and will tailor your projects to your target culture. Our organisation is also part of the "chèques-entreprises" scheme, which allows Walloon SMEs to benefit from Walloon Region subsidies covering 50% of the total cost.

6. Passion. We aim to promote a sense of community within our team. Over the past 10 years, it has grown to include many flexible and talented team members from around the world. We encourage them to push boundaries with confidence, intelligence and determination. The qualities which bring us together are friendliness, calmness, passion and especially a get-up-and-go attitude! From the moment we first get in touch to the final proof, we promise to give the project our all.



CompanyWriters is a compact unit of around 50 employees.

Let's work together with diligence, accuracy, empathy and creativity.

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